Nuance®
Dragon®
for Mac®

Controlling the microphone
Go to sleep
Wake up
Microphone off

Selecting text
Select "text" [through/to "text"]
Select next/previous
Select all
Unselect that

Editing and formating
Cut selection
Copy selection
Paste from clipboard
Bold/underline/italicize "text"

Undoing and deleting
Scratch that
Undo last action / Redo last action

Correcting text
Correct "text" [through/to "text"]
Read document /Read the selection

Inserting lines and spaces
New line
New paragraph
Press the Enter key/Press OK
Tab key/Press the key Tab

Capitalizing
Capitalize "text" [through/to "text"]
Caps on/Caps off
All caps on/All caps off
Uppercase "text" [through/to "text"]
Lowercase "text" [through/to "text"]

Moving around in documents
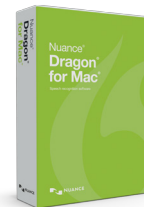Move forward/backward [number] words
Move left/right [number] words

Go to beginning; Go to end
Move to beginning of document
Move to end of document
Insert before [text]; insert after [text]

Controlling the desktop
Activate [application name]
Open [application name]
Launch [application name]
Quit [application name]
Kill [application name]
Hide this/the application
Minimize window
Zoom window
Close this window
Switch to next/previous application
Search Mac for [text]
Search Spotlight for [text]

Punctuation
Period
Comma
Question mark
Exclamation point or exclamation mark
Colon
Semi-colon
Open quote/close quote
Open parenthesis/close parenthesis
Ellipsis
Ampersand
Dash
Hyphen
Put brackets around [text]
Put parentheses around [text]
Put quotes around [text]

How to issue commands
When issuing voice commands, be sure to pause before and after the full text of the command, but do not pause in the middle of the command. Do not include additional words within your command.

To learn more about Dragon for Mac, as well as the complete line of Dragon speech recognition products, visit:

www.nuance.com/dragon/

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Dragon Dictate window commands	
Show/hide Status Window	The Status window is the primary user interface for Dragon.
Show/hide Available Commands window	The Available Commands Window serves as a "cheat sheet" on your desktop to remind you about the voice commands that you can use to control your computer.
Button/keyboard commands	
Press Cancel/Don't Save/OK	Selects and clicks a specific button within a dialog box.
Press the key [key name]	Enters the key name as though the key had been pressed on the keyboard. Key names are alphabet keys, numbers, function keys, or other named keys.
Press the key [modifiers] [key name] [key name]	Enters the key combination as though the keys had been pressed on the keyboard. Modifiers are Control, Shift, Command, Option, Function, and Caps Lock.
Working on the Web - Safari	
Scroll One Screen Down/Up	Scroll the current page down or up
Working in your Gmail inbox*	
Show Links	Displays a number next to all clickable links in your Gmail inbox.
Choose <n>	Click on the numbered link after you have displayed the links using the "Show Links" command.
Click <link>	Click on available links simply by speaking "Click" followed by the name of the link. For example, you can say "Click Inbox", "Click Sent Mail" or "Click Back to Inbox." You can also click on emails in your inbox by saying "Click" followed by the first 3-5 words in the email subject.
Managing email	
Send email to [name]	Consult your Address Book in Mail. Dragon for Mac allows you to say the name of any person or group having an email address in your Address Book. "Name" is the primary addressee of your message. You can specify multiple recipients by appending and [Name] to your command. After you've dictated your text, say Send message to send your mail. NOTE: Enable Email Commands in Dragon for Mac's Preferences first.

*Firefox browsers only. You must have Dragon Web Extensions installed. Visit www.nuance.com/extensions to install the latest versions.

About Nuance Communications, Inc.
Nuance Communications is reinventing the relationship between people and technology. Through its voice and language offerings, the company is creating a more human conversation with the many devices, electronics, apps and services around us. Every day, millions of people and thousands of businesses experience Nuance through intelligent systems that can listen, understand, learn and adapt to your life and your work. For more information, please visit www.nuance.com.

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