

Speakeasy Solutions Essentials Commands for Dragon 13

Please find following a list of essential commands from Speakeasy Solutions, to function in concert with or in addition to Dragon Version 13's existing commands. These commands are designed for a more hands-free experience as well as to improve efficiencies.

Text Editing

Command	Description
<ul style="list-style-type: none"> paren brace angle square bracket empty 	<p>Adds parenthesis (), braces { } or angle <> punctuation marks around selected text (but not the last phrase spoken).</p>
<ul style="list-style-type: none"> that parens braces angles square brackets 	<p>Creates a pair of empty punctuation marks as indicated.</p>
<ul style="list-style-type: none"> paste between 	<p>Pastes text from the Windows clipboard (that has been cut or copied) between the punctuation marks indicated.</p>
<ul style="list-style-type: none"> brackets quotes parens braces angles 	
<ul style="list-style-type: none"> delete all text in area 	<p>Deletes all items/text within currently active edit area (i.e. document, text entry field etc.).</p>
<ul style="list-style-type: none"> delete 	<p>Deletes line or all items/text from the current cursor position either to start (previous from cursor position) or to end (forward from cursor position).</p>
<ul style="list-style-type: none"> to end of line to start of line to end of all to start of all 	
<ul style="list-style-type: none"> select 	<p>Selects line or all items/text from the current cursor position either to start (previous from cursor position) or to end (forward from cursor position).</p>
<ul style="list-style-type: none"> to end of line to start of line to end of all to start of all 	

Navigation

Command	Description
▪ shift tab	Presses the Shift plus Tab key.
▪ tab ▪ shift tab ▪ enter ▪ space ▪ page up ▪ page down	Presses the keyboard key indicated the number of times specified up to 20 times.
▪ mouse ▪ up ▪ down ▪ left ▪ right	Similar to Dragon's "mouse (direction) (1-10)" command, this command extends the number of pixels up to 99.

Dragon Related

Command	Description
▪ clear brackets clear delimiters remove brackets remove delimiters	A replacement for the less than desirable Dragon commands, "remove variable delimiters" or "accept defaults".
▪ new ▪ advanced ▪ macro recorder ▪ step by step ▪ text & graphics ▪ plain text	Initiates the creation of a new command of the type specified.
▪ check microphone microphone check audio check	Mimics the "check audio" command.
▪ toggle dictation box	Toggles (enable or disable per current state) the automatic appearance of the Dictation Box for unsupported applications.

Command Browser

Command	Description
▪ keyword filter list no filter selected	Accesses the keyword filter list under the Browse menu.
▪ clear filter	Clears the keyword filter list under the Browse menu.
▪ or	Presses the Or option under the Browse & Script menus.
▪ task pane	Toggles the task pane view.



Computer Control

Command	Description
<ul style="list-style-type: none"> expand all expand list collapse list 	Expands or collapses a highlighted list (the + or – next to a list) as indicated.
<ul style="list-style-type: none"> fix focus 	Switches window focus between current, previous and back to the current window again. Use this when Dragon seems to lose Full Text Control or application specific commands.
<ul style="list-style-type: none"> switch to <ul style="list-style-type: none"> next previous 	Switches to the next or previous window.
<ul style="list-style-type: none"> list <ul style="list-style-type: none"> app application applications apps prog progs 	Provides an alternate to the “list programs” Dragon command.
<ul style="list-style-type: none"> open sounds 	Opens the sounds and audio computer dialog.
<ul style="list-style-type: none"> copy <ul style="list-style-type: none"> URL address web address address bar pathway path 	Copies the URL within the address bar of web browsers or the directory path in Windows Explorer.
<ul style="list-style-type: none"> screen cap <ul style="list-style-type: none"> window computer 	Takes a screen capture of the active window or entire computer, opens MS Paint and pastes the capture. With the capture still on the Windows clipboard, paste in another application (i.e. an email message), if desired with the “paste that” command.
<ul style="list-style-type: none"> paste to <ul style="list-style-type: none"> WordPad notepad DragonPad 	After selecting text or graphics from any source (i.e. Internet), this command copies the selection and pastes the Windows clipboard contents to the application directed.

Global Application Controls

Command	Description
<ul style="list-style-type: none"> open save save as exit print find 	Many applications share these same basic functions. If they keyboard shortcut is standard to this application, these commands should work.
<ul style="list-style-type: none"> item 	
<ul style="list-style-type: none"> pick item pick file pick folder 	Places the cursor focus inside the file/folder region of a file dialog box (i.e. open, save).



MS Office Outlook

Command	Description
<ul style="list-style-type: none"> ▪ go to Junk E-mail 	Takes you to the Junk E-mail folder.
<ul style="list-style-type: none"> ▪ block sender ▪ never block sender ▪ never block group ▪ never block senders domain ▪ junk E mail options ▪ not junk 	Performs these functions when a message is selected under MS Outlook's Junk E-mail folder.
<ul style="list-style-type: none"> ▪ collapse all groups ▪ collapse group ▪ expand all groups ▪ expand group 	Expands or collapses groups as indicated when a group is selected with MS Outlook.

MS Office Word

Command	Description
<ul style="list-style-type: none"> ▪ subscript ▪ superscript 	Applies subscripting or superscripting formatting to text selected in MS Word OR turns this feature on and off as directed.
<ul style="list-style-type: none"> ▪ highlight 	Applies the highlighting colour specified to text selected in MS Word.

Miscellaneous

Command	Description
▪ normal spacing	Applies single line spacing to all text within a Microsoft Word, WordPad document or Microsoft Outlook email message.
▪ go to Speakeasy ▪ blog ▪ website ▪ facebook	Loads these respective websites.

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